

SANAWAR AN INSTITUTE FOR CHILDREN
MALOUT ROAD BATHINDA
SYLLABUS FOR FINAL EXAMS (2018-19)
CLASS – XI (Commerce)

ENGLISH

Reading Section:

- a) Unseen passage
- b) Note making

Writing Section:

- a) Notice
- b) Advertisements
- c) Official letters
- d) Report
- e) Article
- f) Speech

Grammar Section:

- a) Close Gap filling
- b) Errors
- c) Omissions
- d) Active & Passive Voice
- e) Sentence Re-arrangement

Literature Section:

Hornbill (prose):

- 1. The Portrait of a lady
- 2. We are not afraid to die....
- 3. Discovering Tut...
- 4. The Ailing planet
- 5. Landscape of the soul
- 6. The Adventure
- 7. Silk Road
- 8. The Browning Version

Hornbill (poetry):

- 1. A Photograph
- 2. The Laburnum Top
- 3. The Voice of the rain
- 4. Childhood
- 5. Father to Son

Snapshots:

- 1. The summer of beautiful white horse
- 2. The address
- 3. Ranga's marriage
- 4. Albert Einstein at school
- 5. Mother's Day
- 6. The Ghat of the only world
- 7. Birth
- 8. The Tale of the Melon City

PHYSICAL EDUCATION

Unit 1: Changing Trends and career in physical education

Unit 2: Olympic movement

Unit 3: Physical fitness, wellness and lifestyles

Unit 4: Physical education and sports for differently Abled

Unit 5: Yoga

Unit 6: Physical activity and leadership training

Unit 7: Test, Measurement and Evaluation

Unit 8: Fundamentals of Anatomy & Physiology (8.7, 8.6)

8.6: Structure of Heart and Introduction to Circulatory System

8.7: Oxygen Debt, Second Wind.

Unit 10: Psychology & Sports

Unit 11: Training in Sports

Unit 12: Doping

ACCOUNTS

1. Introduction to Accounting

2. Basic Accounting Terms

3. Theory base of Accounting, Accounting standards and International Financial reporting standards

4. Bases of Accounting

5. Accounting Equations

6. Accounting Procedures – Rule of Debit and Credit

7. Journal

8. Ledger

9. Special Purpose Book I- Cash Book

10. Special Purpose Book II-Other Book

11. Bank Reconciliation Statement

12. Trial Balance.

13. Depreciation

14. Provisions and Reserves

15. Accounting for Bill of exchange

16.. Rectification of Errors

17. Financial Statements [With and Without Adjustment]

18. Accounts From Incomplete Records-Single Entry System

19. Computers in Accounting

[G.S.T is included]

ECONOMICS

Part A - MICRO

1 Economics and Economy

2 Central Problems of an Economy

3 Consumer's Equilibrium-Utility Analysis

4 Consumer's Equilibrium-Indifference Curve Analysis

5 Theory of demand

- 6 Price Elasticity of Demand
- 7 Production function and Returns to a factor
- 8 Concept of Cost
- 9 Concept of Revenue
- 10 Producer's Equilibrium
- 11 Theory of Supply
- 12 Forms of Market
- 13 Market Equilibrium under Perfect Competition and Effects of shifts in demand and supply

Part B –Statistics

1. Concept of Economics and Significance of Statistics in Economics
2. Collection of Data
3. Census and Sample methods of collection of Data
4. Organisation of Data
5. Presentation of Data: Textual and Tabular Presentation
6. Diagrammatic Presentation of Data: Bar Diagrams and Pie diagrams
7. Frequency Diagrams: Histogram, Polygon and Ogive
8. Arithmetic Line-Graph or Time Series Graphs
9. Measures of Central Tendency- Arithmetic Mean
10. Measures of central Tendency-Median and Mode
11. Measures of Dispersion
12. Correlation
13. Index Numbers

BUSINESS STUDIES

Part A – Foundation of Business

- Unit 1. Evaluation and Fundamentals of Business
- Unit 2. Forms of Business organization
- Unit 3 Public, Private and Global Enterprises.
- Unit 4. Business Services
- Unit 5. Emerging modes of Business
- Unit6. Social Responsibility of Business and Business Ethics

Part B - Finance and Trades

- Unit 7. Sources of Business Finance
- Unit 8. Small Business and Enterprises
- Unit 9. Internal Trade
- Unit 10. International Business